

CALL FOR PROPOSALS

Technical Assistance to Review Innovative Health Financing for Noncommunicable Diseases (NCDs) among ASEAN Member States



World Health Organization

Representative Office
for the Philippines

1. Summary

The World Health Organization (WHO) Philippines is searching for an institutional partner to undertake a Review of Innovative Health Financing for Noncommunicable Diseases (NCDs) among ASEAN Member States under an Agreement for Performance of Work (APW) contract.

The specific objectives are:

1. To review health financing mechanisms used worldwide to fund NCDs
2. To review health financing strategies and mechanisms used by AMS to fund NCDs, covering those that have been proposed, those currently being implemented, and failed attempts
3. To formulate NCD financing policy recommendations/options for AMS.

Proposals are due by 06 October 2021.

2. Background

Non-communicable diseases are a top cause of mortality in Asia. The impact of NCDs continues to exacerbate poverty and negatively impact economic development in ASEAN member states (AMS). Financing for NCDs among AMS has generally increased overall, but it remains underfunded compared to the escalating numbers of people affected by NCDs, and the health and economic burden imposed by NCDs. Given this, it is timely and important to identify alternative and innovative ways and mechanisms to improve health financing for NCDs in AMS.

3. Timeline

The implementation timeline for the project is from **11 October 2021 to 23 December 2021**.

4. Place of Assignment

Manila, Philippines; remote work is acceptable.

5. Scope of Work

Under the supervision of the WHO Country Office in the Philippines, the contractual partner shall perform the following work in close collaboration with the Health Policy Development and Planning Bureau of the Philippine Department of Health:

Output 1: Inception report

Deliverable 1.1: Develop an inception report that includes a description of the research framework and methodology, plan of work with a Gantt chart of activities, and a budget

Output 2: Review of Innovative Health Financing for Noncommunicable Diseases (NCDs) among ASEAN Member States

Deliverable 2.1: Provide a draft report in the format described in the Annex that reviews innovative health financing for noncommunicable diseases (NCDs) among ASEAN Member States, with sections specifically covering:

1. A review of health financing mechanisms used worldwide to fund NCDs
2. A review of health financing strategies and mechanisms used by AMS to fund NCDs, covering those that have been proposed, those currently being implemented, and failed attempts
3. NCD financing policy recommendations/options for AMS.

Deliverable 2.2: Provide a final report that reviews innovative health financing for noncommunicable diseases (NCDs) among ASEAN Member States (as described above). Two versions of the final report are required to be submitted electronically (i) a final report that meets the format requirements specified in the Annex, and (ii) a publishable manuscript.

In addition, the contractor is required to submit any required documentation to support processing of payments according to deliverables in the contract and provide a final financial report together with any final technical reports and other required documentation at the end of the contract.

Method(s) to carry out the activity:

- Review literature of innovative financing mechanisms worldwide and in ASEAN member states (AMS)
 - Documentation should include: search strategy, criteria for inclusion in the review, number of literature/articles published identified through search and number included/eliminated related to the inclusion criteria
- Undertake key informant interviews with:
 - Health financing and NCD experts globally and in AMS
 - Focal persons for NCDs in AMS
 - ASEAN Secretariat, for ASEAN efforts already pursued or in the pipeline relative to health financing, NCDs and Universal Health Coverage (UHC).
 - Records of interviewees and transcripts of discussions should be kept by the contractor.
- Provide a draft report for review by DOH
- Finalize and submit the relevant reports/manuscript

6. Qualifications

The contractual partner must fulfil the following requirements:

Education and Certifications

- Team lead for the contractor must possess at least a master's degree in health economics; other members of the team should possess suitable qualifications in health economics, public policy, public health, health research or social sciences.

Work Experience

- The team lead should have at least ten years of demonstrable experience as a health economist working on health financing issues

- The team should be able to demonstrate ample experience in extensively reviewing literature and collecting and analyzing qualitative data and evidence, formulating policy recommendations/options and summarizing results into a report.
- Experience working/advising on health policy issues with governments and multilateral agencies.

Technical skills and knowledge

- Solid knowledge and familiarity with health financing issues from an international perspective, including an understanding of the importance of the impact of NCDs on health financing
- Excellent skills in searching, accessing, reviewing and summarizing literature
- Excellent skills in interviewing experts and key informants, and accurately documenting these discussions
- Excellent ability to analyze policy issues and identify relevant policy recommendations

Language

- Excellent English communication (writing and speaking) skills.

7. Contract Time

The work to be done under this contract shall be the Review of Innovative Health Financing for Noncommunicable Diseases (NCDs) among ASEAN Member States as set out in the Terms of Reference. The contract will be completed in not more than 2,5 months from the commencement of the Work, or otherwise as agreed in writing among the Owner and the Contractor. The work shall be done in strict compliance with the Contract, Specifications, Schedules, and all other Contract documents and all Instructions. Failure to do so shall be at the Contractor's risk and account. Submission of Bid by the Contractor shall constitute acknowledgement by the Contractor that it is aware of and concurs with all of the requirements or conditions incorporated in the Call for Proposal and the other documents.

As time is an essential element of this Contract, for failure to complete all work within the stipulated as set out in the Terms of Reference, the Owner shall charge the Contractor liquidated damages. This shall be in the amount the sum of 0.5% of the total contract amount per day (Saturdays, Sundays and holidays are included) but not to exceed on total 10% (ten percent) of the contract amount. These liquidated damages shall be for the added cost incurred by the Owner for such delay and also for the inconvenience caused to the users of the Work. It is understood that this is not a penalty but a fixed sum representing the liquidated damages for each calendar day of the delay. Delay shall be counted from the agreed completion date, considering further time extensions approved by the Owner, to the date of completion of work.

8. Other Requirements

The contractor (both the institution and any individuals engaged on this work) shall have no direct or indirect involvement or interest, in any form, in arms dealing, drugs, alcohol industry, tobacco industry or human trafficking. The contractor and personnel involved in this work shall have no conflicts of interest in relation to the work being undertaken.

9. Submission Requirements

Interested institutions should submit electronic copies of the following:

- Cover letter
- Proposal with financial details

- Company profile and qualifications/CVs of team members

Address all cover letters and proposals to:

Dr Rabindra Abeyasinghe

WHO Representative to the Philippines

Ground Floor, Building 3, Department of Health San Lazaro Compound

Rizal Avenue, Sta Cruz, Manila

Please submit the electronic copy of the proposals with the title “**Review of Innovative Health Financing for Noncommunicable Diseases (NCDs) among ASEAN Member States**” to Mrs Ying Chen (cheny@who.int) and to wpphlwr@who.int. Only shortlisted applicants will be contacted by WHO Philippines.

Deadline of submission of proposals is on **06 October 2021**.

ANNEX

Format of reports to be submitted:

- a. cover page
- b. table of contents
- c. list of acronyms
- d. list of tables
- e. list of figures
- f. policy brief (Executive summary) (2-3 pages) with following format: introduction, objectives, methodology, relevant results, recommendations and justification for each recommendation (publishable format)
- g. Technical abstract (500 words): background, purpose of study, research/policy problem, methodology, results, conclusion
- h. Research briefer/summary
- i. Plain language summary (500 words)
- j. Introduction/Background
- k. Rationale and significance
- l. Policy question(s)
- m. Research question(s)
- n. Objective (general and specific)
- o. Review of related literature
- p. Conceptual framework (with explanation)
- q. Methodology
- r. Ethical considerations
- s. Limitations
- t. Results
- u. Discussion
- v. Conclusion
- w. Recommendations
- x. Bibliography/References
- y. Planned and actual project timelines

Annexes to include:

- CVs of project team members
- Data collection tools (survey questionnaire, interview guide)
- Other data not included in body of final report (eg transcripts, field notes, other data tables, etc)
- Datasets (in electronic form)